

MEETING MINUTES
CARTS Board of Directors
Thursday, June 9, 2016
9:30am

Board Members Present		Staff Present	
	Present		Present
x	Commissioner Snowden, Bastrop County	X	David Marsh
X	Commissioner Granberg, Blanco County		Pearl Jackson
	Commissioner Hibler, Burnet County	X	Lyle Nelson
X	Commissioner Knobloch, Lee County	X	Dana Platt
	Commissioner Ron Morrison, Williamson County	X	Rachid Breir
X	Commissioner Berckenhoff, Fayette County		
X	Edith Moreida, Travis County (Proxy)		
X	Lisa Prewitt, City of San Marcos		
	Commissioner Ingalsbe, Hays County		
	Commissioner Madrigal, Caldwell County		
		Guests	
		Darla Walton, PTC, TxDOT PTN	

Call to Order

Council Member Prewitt (CARTS Chair), affirmed a quorum and called the Thursday, June 9, 2016 meeting of the CARTS Board of Directors to order at 9:30am. She affirmed a quorum present and indicated that Commissioner Morrison, Ingalsbe, Hibler and Madrigal were not in attendance.

Consideration/Approval of Minutes from Board Meeting held Thursday, March 31, 2016.

After discussion the following motion was made:

To approve and adopt the minutes of the Board Meeting held Thursday, March 31, 2016.
(Moved by Moreida, second by Snowden, unanimously approved)

Financial Report

Update on Financial report was given by Mr. Marsh. After discussion, a motion was made:

To approve the financial report as presented.
(Moved by Moreida, second Snowden, unanimously approved)

Report/Update on Surplus Property Disposition and Development of Replacement Infrastructure.

Mr. Marsh reviewed the discussions in previous meetings, regarding how the TIGER grant has changed how we approach the disposition of our surplus property in the following ways: schedule and disposition of funds. He discussed the activities underway to accomplish the disposition of property and the replacement of needed infrastructure.

Consideration/Action on award of bid for the sale of real property located at 2010 E 6th St Austin Texas 78702 pursuant to bid process ended June 1, 2016.

A compilation of the bids received in the disposition bid process was presented to the Board. After discussion the decision was made to go with the high bidder, Butler Equity Holding, Ltd., taking no exceptions.

To award the bid for the sale of real property located at 2010 E 6th St Austin, Texas 78702 to the high bidder, Butler Equity Holding Ltd., pursuant to the bid process ended June 1, 2016.
(Moved by Granberg, second by Knobloch, unanimously approved)

Contracts, Grants and Project Applications for Discussion and/or Action

Mr. Marsh provided an overview of all open contracts and grants as noted on the agenda under this item. Information was provided in the background for this item.

Contracts, Grants and Project Applications for Discussion and/or Action

Mr. Marsh presented materials to the Board outlining the purchase procedures and detail of the bus order to be completed using the \$2,173,000 authorized under the program for bus replacement. After discussion the following motion was made:

To approve the bus order as presented using the funds allocated under the Tiger grant award to purchase twenty-five cutaway buses from Elkhart Coach through its Texas dealer Creative Bus Sales, per the terms of the Texas Comptroller Smart Buy program.
(Moved by Granberg, second by Snowden, unanimously approved)

Update regarding CARTS proposals for funding pursuant to TxDOT Public Transportation Coordinated Call for Projects Various Programs.

Mr. Marsh provided an update on the three projects submitted to TxDOT at their Annual Call for Projects on February 16, 2016. He said preliminary information indicated that two of the projects including the Intercity Bus service and the Bastrop Park and Ride renovation will be funded. There

were a few questions in regards to the Elgin station. He also reported that we committed ½ of the proceeds from the sale of the Round Rock facility to each of the facility projects, if selected.

Update regarding CARTS application for funding to TxDOT Third Call for 2010 Census Adjustment Funds.

Mr. Marsh explained that the application for 2010 Census adjustment was funded and gives us \$150,000 this year and \$100,000 next year to extend service hours to 8:00pm on our fixed routes, provide marketing and planning of routes to the San Marcos Municipal Service. Changes are set to be implemented this fall.

Update on Consultant Services contract for Intergovernmental Assistance.

This project has been completed but there is still some work to be done.

Update regarding a Consultant Services contract for Accounting Services

Mr. Marsh gave an overview of this project stating that it is ongoing, but nearing completion.

Reports and Updates

Update on the CARTS San Marcos Urban Operations.

Mr. Marsh discussed the timeline and schedule for the rebranding of the San Marcos Municipal Bus Service has narrowed to the end of August/September. San Marcos buses are on their way and shelters with street furniture have been ordered. Rachid Breir gave an update on possible route changes.

Update on the design, engineering and environmental investigation for the CARTS Elgin Station project.

Mr. Marsh indicated that schematic design was finished and environmental review was almost complete.

Update on the design and engineering of the CARTS Operating/Headquarters Facility, Tucker Hill Lane.

Mr. Marsh explained that we have nearly completed the schematic phase of the facility, and continue to work towards the goal of bidding the entire project in October 2016.

Update regarding award of contract for bus shelters pursuant to IFB No. 134350 issued by the Capital Metropolitan Transit Authority.

Mr. Marsh gave announced that the bid has been awarded and the bus shelters for San Marcos, Interurban and Bastrop have been ordered. Additional, street furniture, signage, assembly, pad and construction costs will be needed.

Update regarding award pursuant to FTA 5307 contract TX-95-X090-00 of a bus contract for the purchase of four (4) 40' transit buses to Nova Bus using options provided by the Capital Metropolitan Transit Authority for express services operated by CARTS into the San Marcos Urban District.

Mr. Marsh explained that the order for three 40 foot buses for the Interurban express route and five 30 foot buses for the San Marcos fixed route has been completed. The funding remaining will be used to purchase two small cutaway Interurban units to complete the Interurban fleet.

Report/Update on Texas Transportation Institute CARTS work plan, activities & products for FY16

Mr. Marsh discussed that TTI continues to provide important assistance to CARTS.

Report/Update on STP-MM award by CAMPO for San Marcos Fixed Route bus replacement.

Mr. Marsh gave an update as to the status of the funding awarded for the replacement of the San Marcos urban fleet. We continue to inquire as to the status of the \$2.1 M funds granted by CAMPO.

Report/Update regarding the Regional Transportation Coordination Council (RTCC)

Lyle Nelson gave a brief update on RTCC.

Other items as presented for discussion/information

Mr. Marsh mentioned that CARTS and Capital Metro partnered to apply for a grant to acquire additional buses from a recent FTA Call for Projects.

Adjournment and set next meeting date and location

After discussion, Lisa Prewitt announced that the next meeting on our schedule is July 28, 2016 at 2010 E. 6th St., Austin, TX 78702.

The following motion was made:

*To adjourn the June 9th meeting and set the next meeting for July 28th, 2016 at the CARTS Headquarters located at 2010 E. 6th St, Austin, TX 78602 at 9:30 am.
(Moved by Hibler, second by Moreida, unanimously approved)*