

# SAN MARCOS TRANSIT ADVISORY COMMITTEE

## Meeting Minutes

October 28, 2016 – 9:30 a.m.

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### Committee Members Present

Charles O'Neil  
Steven Herrera  
Joseph Ptak

### CARTS Staff & City of San Marcos Present

Rachid Breir, Asst. General Mgr. of Operations  
Lyle Nelson, Chief of Staff  
Oscar Hairell, City of San Marcos Liaison  
Pete Binion, City of San Marcos Liaison  
Donna Aaron, Committee Secretary

#### I. Roll Call

The meeting came to order at 9:32 a.m. with roll call.

#### II. Public Comment Period

No public comments were offered.

#### III. Approval of Minutes

A motion was made by Charles to approve the minutes from the September 30, 2016 meeting as written. The motion was seconded by Steve. The motion carried with all in favor.

#### IV. Staff Updates

##### A. Ridership Report

The ridership report for September was presented by Rachid which showed a drop in ridership of 866 passengers over-all and about 20 passengers per operating days from the August report. He stated that he anticipates increased ridership for October with the roll out of the new buses.

##### B. On-Time Performance

The on-time performance report was also presented by Rachid which showed that 95.31% of the 213 time checks performed departed on time with zero early departures and 4.69% departing late. Rachid stated that it is his goal to keep the OTP at 95% or higher. He explained that the only late departures not factored in were due to extreme circumstances such as a train blocking a route for an extended period.

##### C. ADA Application Update

The ADA application update showed 44 more applicants approved from the previous report. It was also reported that applications were being turned in at a rate of about 2-3 per week.

##### D. New Bus Rollout

Rachid stated that, while the ribbon cutting ceremony had gone very well, the buses had presented with a few mechanical problems in the following weeks. It was further explained that the issue had been identified as a false overheating

computer signal and was in the process of being solved. Rachid added that four of the five new buses would be used on routes and one would be held in reserve.

V. Bus Shelter Rollout

It was reported that two of the new shelters had been installed with one located on Linda Lane and the other on Thorpe. Thirteen more locations had been agreed upon but installation would be delayed until December or January due to right-of-way issues and the need for a RFQ. Oscar also stated that questions have begun to arise regarding shelters placed at businesses being more reflective of the business it is placed in front of. He further stated that provisions for businesses to finance shelters more of their choosing, after a submission and approval process and with an adherence to code regulations, were in the planning stage.

VI. Transit System Marketing

The marketing discussion was tabled until Dana Platt, CARTS Community Services Director, could be present.

VII. Any New Business

Under New Business Joe stated that he wanted to add an agenda item to the January meeting to begin discussion of an analysis process for the current routes. In addition, he stated that he wants to open a discussion regarding consolidation of the University and City transit systems.

Lyle also presented a new business item regarding the empty spot on the Committee. He stated that he had five applications to vet and present at the next CARTS Board of Directors meeting in January.

VIII. Adjournment

The motion to adjourn was made by Charles. It was seconded by Steve and the meeting adjourned at 10:36 a.m. with all in favor.