

MEETING MINUTES
CARTS Board of Directors
Thursday, June 4, 2014
Meeting Rescheduled from Thursday, May 29, 2014
9:30 am

Board Members Present		Staff Present	
X	Present	X	Present
X	Commissioner Bubba Snowden, Bastrop County	X	David Marsh
X	Commissioner Paul Granberg, Blanco County	X	Pearl Jackson
X	Commissioner Ronny Hibler, Burnet County	X	Lyle Nelson
	Commissioner Neto Madrigal, Caldwell County	X	Kristi Urkuski
X	Commissioner Linda Kovar, Lee County	X	Edna Johnson
X	Commissioner James Kubecka, Fayette County		
	Commissioner Debbie Ingalsbe, Hays County		
X	Commissioner Ron Morrison, Williamson County		
	Commissioner Margaret Gomez, Travis County		
X	Edith Moreida, Travis County (Proxy)	GUESTS	
—	City of San Marcos Representative, Kim Porterfield	Oscar Hairell, City of San Marcos	

Call to Order

Commissioner Hibler affirmed a quorum and called the Thursday, June 4, 2014 meeting of the CARTS Board of Directors to order at 9:30 am. Recorded absent were Commissioner Madrigal, Commissioner Ingalsbe and City of San Marcos Representative, Kim Porterfield.

Financial Reports

Commissioner Hibler requested any comments or corrections to the CARTS financial reports.

After discussion, the following motion was made:

To approve and adopt the financial reports as presented by CARTS' staff
 (Moved by Kovar, second by Moreida; unanimously approved)

Consideration/Approval of Minutes from Board Meetings held Thursday, March 27, 2014.

Commissioner Hibler requested any comments, additions or corrections to the minutes of the last meeting.

After discussion, the following motion was made:

To approve and adopt the minutes of the Board Meeting held Thursday, March 27, 2014.

(Moved by Moreida, second by Kovar; unanimously approved)

Reports/Actions as required on TxDOT Contracts, Projects or Grant Agreements

Ms. Urkuski reviewed the May 29, 2014, Contracts and Funding Summary Addendum. She provided an updated chart and discussed all open contracts.

Update on Interlocal Agreement with the City of Bastrop for sign and shelter project

Mr. Marsh discussed the inauguration of the new bus sign design for Bastrop and debuted the conceptual shelter design being worked on as the standard passenger shelter for all CARTS routes. He anticipated a completion of this project in June.

Update regarding CARTS proposals to be filed February 12, 2014 in response to the TxDOT Annual Coordinated Call for Rural and Small Urban Public Transit Projects

Mr. Marsh stated the Texas Transportation Commission is slated to fund two of four proposals submitted for the call for projects. He reviewed the projects approved: CARTS VMC, Complete phase 1, \$500,000 and CARTS Interurban Network / maintain current routes and purchase buses, \$902,000.

Report on CARTS and its Region 7 consortium proposing to provide services pursuant to issuance of HHSC RFP No. 529-15-0002 for Non-Emergency medical Transportation Services

Mr. Marsh announced the proposal filed by the Region 7 Consortium comprised of the CARTS District, the Brazos Transit District and the Hill Country Transit District, was not selected, and award to Logisticare. Mr. Marsh anticipates some business, but also a significant reduction in services. Mr. Marsh and the Board of Directors devised a three part plan in order to proceed with upcoming changes: Notify all medical providers and communities to be prepared September 1st, issue a letter effective 08/31/14 to HHSC stating services will no longer be provided unless there are terms for a negotiated cost and lastly, to send Mr. Lyle Nelson to meet with each of the County Judges to notify of upcoming changes.

After discussion, the following motion was made:

To provide the General Manager authority to proceed with a three part plan in order to move forward with HHSC's decision in reference to their change of providers for the MTP contract.

(Moved by Moreida, second by Granberg; unanimously approved)

Report regarding application to the Federal Transit Administration (FTA) for US DOT Tiger Grant VI Discretionary Grant Program to complete all phases of the Tucker Hill Lane Project.

Mr. Marsh presented the proposal filed in response to this call for projects. He was pleased with the improvement over last year's submittal. He noted with the FY14 proposal, it was ranked in the top 15% of all proposals received with only 5% being funded.

Report on applications to CAMPO and/or local governments for available STP-MM funds for CARTS capital projects

Mr. Marsh discussed projects being proposed for submittal to the STPM-MM call for projects. He requested any input from the Board members for suggestions for their county. Mr. Marsh stated ideas for projects were to rehabilitate and expand the Bastrop Park-N-Ride, apply for buses to refurbish the San Marcos fleet and general bus items for the Interurban and other buses.

Report/Update on CARTS Interurban Express routes to Texas State University and CARTS request for capital funding transfer from Texas State to CARTS for bus purchases, discussion and action as required

Mr. Marsh reviewed information of the awarded \$3.2M to Texas State for commuter service provided on the IH35 corridor. He informed that with the decision of TX State to cancel its commuter service, CARTS picked up the service on an Express route which has compromised the Interurban service due to the inability of being able to provide sufficient capacity during peak loads. Mr. Marsh has requested the \$3.2M be re-assigned to CARTS in order to meet the demand on the corridor, Capital Metro and TxState have signed off that CARTS should receive the financial backing, however, it has been proven difficult to surmount. Mr. Marsh will continue to work towards a resolution, but may need help on the policy level.

Update on the CARTS San Marcos Urban Operations, Edna Johnson, Director Urban Operations

Ms. Johnson provided an update on urban operations in San Marcos enclosed reports for review.

Consideration / Action regarding appointing individuals to the transit advisory committee for urban operations in San Marcos, Edna Johnson, Director Urban Operations.

Ms. Johnson noted the approval to create a transit advisory committee for urban operations in San Marcos. She solicited participants and presented recommendations for individuals to serve as the inaugural committee.

After discussion, the following motion was made:

To provide the General Manager, or his designee, to accept the staff recommended nominees to the San Marcos Urbanized Area Advisory Committee, and authorize the formation and initiation of the work of the committee made up of this initial group.
(Moved by Granberg, second by Snowden; unanimously approved)

Report on CARTS RFP 2013-02-SM, San Marcos Urbanized Area 5-Year Strategic Plan for Transit Development, Edna Johnson, Director Urban Operations

Ms. Johnson also provided a full report of San Marcos Urbanized Area 5-Year Strategic Plan for Transit Development and presented a report for review. Mr. Oscar Hairell, City of San Marcos, spoke briefly stating, "This is a positive learning curve for the City. It is the first time the Council realizes what services are done. The study articulates correctly and identifies making smart decisions for planning purposes to better prepare for the budget cycle. The study has done what was approved, the realization of the financial impact to put service on the streets."

Report/Update on CARTS Transportation Service Area 12 Medical Transportation Services and discussion/consideration of action regarding term of contract.

Mr. Marsh recommended terminating the contract with HHSC effective at the end of its current term, August 31, 2014. His recommendation is based on concerns of being extended month-to-month until the new transition of service is started. Mr. Marsh presented a draft letter prepared by CARTS's attorney.

After discussion, the following motion was made:

To authorize the General Manager to provide notice to HHSC that CARTS will not renew or extend the contract due to expire August 31, 2014, unless new rates and the duration of any extension are agreeable to CARTS.
(Moved by Morrison, second by Moreida' unanimously approved)

Report/Update regarding the Regional Transportation Coordination Council (RTCC)

Mr. Lyle Nelson presented information related to the Committee's work and their plans for a regional meeting being held in July.

Other items as presented for discussion / information

Mr. Marsh welcomed any items for discussion from Board members to be slated for future agendas

Mr. Marsh stated the plan for adjusting the salary schedule for drivers will be delayed in order to allow time to evaluate and establish resources needed as part of the FY15 budgeting process.

Mr. Marsh informed the Board on the upcoming transit conference, the CTAA EXPO, to be held on June 8-14 in St. Paul, MN.

Mr. Marsh stated the CARTS Employee Appreciation Day was held Saturday, May 17th, 2014. He noted employees were recognized in each branch of CARTS for their outstanding service. He was pleased to say the VMC building was a hit. Mr. Marsh also noted the VMC project is moving along with the Aqua Water issues being resolved satisfactorily.

Adjournment and set next meeting date and location

Commissioner Hibler indicated the next meeting is scheduled for Thursday, July 31st, 2014 at 9:30 a.m.

The following motion was made:

To adjourn the June 4, 2014 meeting and to set the next meeting date to Thursday, July 31st, 2014.

(Moved by Granberg, second by Kovar; unanimously approved)

Executive Session: The CARTS Board may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion. The CARTS Board may also publicly discuss any item listed on the agenda for Executive Session.